



American Dance Training Camp

The **ULTIMATE** Overnight Dance Camp!

www.AmericanDanceTrainingCamp.com

Phone/Fax: (866) 383-ADTC Email: ADTC@ASDance.com

Instructor-Counselor Job Description

About ADTC

American Dance Training Camp (ADTC) is a sleep-away dance camp, focused on hip-hop, jazz, lyrical, musical theatre and ballet for 8-17-year-old girls. ADTC has two great locations: Stratton Mountain, VT and Squaw Valley, CA. Our east coast home is the Stratton Mountain School in the picturesque Green Mountains of Southern Vermont. West coast campers stay at the Squaw Valley Academy nestled in a valley at the edge of Lake Tahoe. Both schools are fully-accredited and minutes from renowned mountain destination resorts. Each week-long session incorporates dance training with traditional summer camp activities like arts & crafts, swimming, hiking, horseback riding, canoeing / kayaking, organized team sports and several field trips.

For more general information about ADTC, visit www.AmericanDanceTrainingCamp.com

ADTC Mission

At ADTC, we combine high-level dance instruction with a unique and memorable summer camp experience. Our main goal is to further the development of each camper as a dancer and a person. Our outstanding dance program and wide variety of recreational activities allow campers to stay fit, build lasting friendships and gain self confidence through their accomplishments both inside and outside of the dance environment.

2006 Summer Schedule

ADTC East – Stratton Mountain, VT

Session 1: June 25 – July 1

Session 2: July 2 – July 8

Session 3: July 9 – July 15

Session 4: August 6 – August 12

Session 5: August 13 – August 19

ADTC West – Squaw Valley, CA

Session 1: July 16 – July 22

Session 2: July 23 – July 29

Session 3: July 30 – August 5

Instructor-Counselor Responsibilities: Dance Class

During each session, ADTC's Instructor-Counselors (ICs) teach 3-5 dance classes a day (Monday-Friday), totaling approximately 4-5 hours of daily dance instruction. ICs must be able to independently lead each dance class: warm-ups, across-the-floor work, conditioning, combinations, etc., as well as choreograph and teach an original 2-3-minute performance piece to each student group.

Dance classes are organized by age and overall ability level across disciplines. Once placed, campers remain within the same group for all dance classes that session. We expect to keep dance classes to no more than 14 students per class. Each class meets daily, but times and locations may vary day-to-day. To determine ability, a "dance screening" takes place each Sunday night (the first night of each session week), during which each IC teaches small groups of campers a short combination and then gives each camper a score. All ICs will participate in the dance screening and are expected to help make it as non-competitive and encouraging for each camper as possible.

The core dance techniques offered at ADTC are jazz, hip-hop, and theatre dance (theatre dance also incorporates basic ballet). Other techniques offered can include lyrical, modern jazz, funk, latin jazz, etc.

The adjunct class/es offered during each session depends on the specialties of that week's ICs and the number of campers that we have for that session.

ICs are assigned to teach one dance technique for the duration of each session, teaching each class and all levels of that discipline. ICs staying for more than one session should expect to either teach a different dance discipline each session, or, if teaching the same discipline for multiple weeks, develop completely new performance pieces each week. ICs should also expect to teach a "master class" for interested campers at least one night per session.

The daily dance schedule for each session - including which ICs will teach which disciplines, and where and when each class will be held each day - will be finalized at the mandatory staff meeting, which will be held the Saturday night before each session.

Instructor-Counselor Responsibilities: Around Camp

When not teaching dance classes, ICs will help out around the camp as camp counselors. This includes helping with any and all facets of our day and evening activities, both camper-mandatory and camper-optional, as assigned by the Director. Examples of activities include "American Dance Idol" night, camp fire night, horseback riding, Bromley Thrill Zone field trip, dance "office hours," swimming, hiking, arts & crafts, canoeing, soccer games and many other activities / events.

The activities schedule for each session - including which ICs will be assigned to help with each activity &/or field trip - will be finalized at the mandatory all-IC meeting, held the Saturday evening before each session's Sunday check-in.

Separately from both dance classes and the activities schedules, each week each IC will be assigned as the leader of a "team" of campers. Each IC will be responsible for helping to inspire and lead his/her team through team activities and competitions during each session. Team assignments will be communicated at the mandatory Saturday all-IC meeting before each session, and more about the process also will be explained at that time.

Socializing with campers during mealtime, free time and around camp is strongly encouraged. The fundamental expectation is that ICs will participate in the ADTC camp experience as a whole by being accessible, responsible, positive role models for the campers throughout all facets of each camp session. Remember that the staff member voted "Counselor of the Week" each session by the campers receives a monetary bonus!

Instructor-Counselor Responsibilities: Staff Training

The tentative dates for mandatory staff training are Wednesday, June 21 – Saturday, June 24 at the Stratton Mountain School in Vermont. **ALL STAFF MUST ATTEND**, even if not teaching the first week of camp in Stratton. If hired, more information and confirmation on dates will be mailed to you.

Instructor-Counselor Qualifications:

Must be 18 or older

Must be a talented and experienced dance teacher capable of independently leading exciting, challenging dance classes (warm-ups, across-the-floor work, and routines to perform at the Friday Night Student Showcase)

Must be a mature, responsible, fun-loving individual

Must love kids and love being a positive role-model

Must love teaching and sharing your passion for dance

Must have a valid driver's license and a clean driving record

Must be ready to help make ADTC a great summer experience for everybody, including yourself!

Must be certified in first aid and CPR (ADTC will pay for certification)

Instructor-Counselor Compensation:

- **\$1000/week** for returning ADTC counselors working all 8 sessions in BOTH locations (plus full room & board and travel compensation up to \$500 total)
- **\$1000/week** for returning ADTC counselors working at least two consecutive sessions (plus full room & board and travel compensation up to \$200 total)
- **\$950/week** for returning ADTC counselors working one session (plus full room & board and travel

compensation up to \$100 total)

- **\$900/week** for new ADTC counselors working at least 2 consecutive sessions (plus full room & board and travel compensation up to \$100 total)
- **\$850/week** for new ADTC counselors working one session (plus full room & board and travel compensation up to \$100 total)

Bonus Potential:

- **ASD Choreography** – As an IC, you may have the opportunity to earn additional money by choreographing a performance piece in its entirety for the American School of Dance 2007 Spring Show.
- **Counselor of the Week** – The IC that is voted “Counselor of the Week” by a majority of campers each week will receive a \$150 bonus
- **Camper Referral** – ICs who refer campers to ADTC earn commission on their tuition if they enroll. For more information, visit: www.americandancetrainingcamp.com/studios.html

The ADTC Tradition

ADTC strives to provide a camp environment based on safety, dancing excellence, high-quality facilities and professionalism. This tradition of excellence can only continue with the help of dedicated, mature, enthusiastic Instructor-Counselors. We depend on each IC to uphold the ADTC tradition of excellence - every day of every camp session.

Should an IC be found to be under-performing to the expectations of the Camp Director, the IC will be given an official warning. If the IC continues to under-perform after the one warning has been given, ADTC reserves the right to dismiss the IC immediately, at any time during the session, without compensation for that session.

ADTC 2006 Staffing Needs

At minimum, we will need three ICs staffing each camp session. Beyond this, our needs will be dependent on the number of registered campers in each session. We intend to maintain a counselor-camper ratio of 1:7. As registrations continue to come in daily through the first day of camp and beyond, it is impossible for us to know definitively how many ICs per session we will need. Once the three ICs per session are hired, ADTC can only promise to extend firm job offers to the remaining willing and available applicants on a rolling basis, as soon as a session’s enrollment warrants additional hires.

Instructor-Counselor Agreement

I understand the expectations of the instructor-counselor position as outlined in the Instructor-Counselor (IC) job description. My signature below indicates that, if hired to work at American Dance Training Camp (ADTC) as an IC, I will strive to not only meet but exceed the expectations set forth for the IC position. I understand that if I consistently do not meet the expectations of the ADTC Director, I may be dismissed from camp immediately and without pay at any time during any session.

I certify that I am fully capable of leading dance classes of all levels (beginner – advanced) in the following dance disciplines:

I understand that my employment at ADTC is dependent upon enrollment. My signature below indicates I am willing and able to be hired by ADTC at any time when enrollment in the following sessions might warrant my hiring: *(indicate sessions you are available)*

I understand that, if extended a job offer by ADTC for a specific session/s and I accept, I will be agreeing to forego all other job leads or potentially conflicting activities I may have been pursuing, including any performance opportunities. I further understand that, due to circumstances such as low enrollment or other factors, ADTC may not hire me at all.

I have read, understand, and by my signature consent to these statements.

Print Name: _____

Signature: _____ Date: _____